PLANNING WORKSHEET
ADDITION/ELIMINATION OR RELOCATION OF PROGRAM SPACES

1. What is the major justification for the addition/elimination of the course?

2. What is the relationship of this course to other courses in the same discipline or the courses across the curriculum? How does this effect career pathway offerings?

3. How does this impact graduation requirements or post-secondary opportunities for students?

4. What is the impact on textbooks, instructional supplies, equipment, etc.? Estimated cost. Who will pay?

5. Is there space currently available? Has funding been secured to pay for renovation cost such as HVAC, water, wiring for technology, etc.?

6. Is the school prepared to pay for furniture? Any costs not budgeted and approved by CTE/C & I?

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Approved: _____Date_____
Educational Program Reviewer